Center for Educational Performance and Information

www.michigan.gov/cepi

News You Can Use
June 2002

*** Reminder ***
End Of Year Data Submissions Due in June

Crime and Safety Data Due June 28

Data regarding incidences of crime and safety practices are required to be submitted to the state each year pursuant to MCL 380.1310a. Beginning with the 2000-2001 school year, these data have been collected by the Center via the School Infrastructure Database (SID). The SID has been open for the 2001-2002 submission of crime and safety data since May 1, 2002. Information about the reporting requirements for crime and safety data can be found at our Web site at www.michigan.gov/cepi in the Data Services section under School Infrastructure Database. E-mail questions about the SID to CEPI-SID@michigan.gov.

Data Regarding Educational Personnel Due June 28

Data about instructional personnel, including instructional aides, are submitted via the Registry of Educational Personnel (REP) and will be used to meet state reporting requirements. These include reports produced for the state of Michigan regarding school personnel, supply and demand data, as well as the audit of instructional personnel conducted by the Michigan Department of Education. Information regarding the REP, including the REP Technical Manual and Data Dictionary and Frequently Asked Questions, can be found on our Web site at www.michigan.gov/cepi in the Data Services section under Registry of Educational Personnel. E-mail questions about the REP to CEPI-REP@michigan.gov.

SRSD Data Due to ISDs from LEAs and PSAs on June 28

The End of Year (EOY) SRSD submission is due to ISDs on June 28, 2002. SRSD data from ISDs to the state are due to the Center on July 15, 2002. Since 1999, per MCL 380.1310a, expulsion information is required to be submitted each year. Since 2001, these data have been collected by the Center as part of the SRSD. Information regarding the SRSD can be found at www.michigan.gov/cepi in the Data Services section under Single Record Student Database. E-mail questions about the SRSD to CEPI-SRSD@michigan.gov.

Remember to Update the School Code Master

School districts and ISDs should update the on-line School Code Master (SCM) whenever school or facility information changes. As the official directory of schools, the SCM links the MEIS data sets by the facility number. Updates include changes in the name of a school, contact information, grade range adjustment, new school facilities, and school closings. When records are out-of-date, data submission is difficult. With accurate records, the management of data and its submission goes more smoothly. Each school district and ISD should have at least one authorized user who can access the SCM regularly via the Internet to verify official information. To identify authorized users for your district, contact Help-Desk@michigan.gov.